

***PAKENHAM VILLAGE HALL
AND PLAYING FIELD ASSOCIATION***

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency ; Help the Aged ;
St Edmundsbury and Suffolk Councils.

Chairman Richard Gay.

Secretary Mary S Kirby.

**MINUTES OF THE MEETING HELD ON OCTOBER 1ST 2012 AT 7.45PM IN
PAKENHAM VILLAGE HALL.**

Members present.

Richard Gay	RG	Chairman.
Mary Kirby	MK	Secretary.
Phil Smith	PS	Treasurer.
Christopher Spicer	CS	Trustee
Caroline Dawkins	CD	Toddlers group rep.
Diane Lloyd	DL	Pakenham Players

Also present Dorothy and Gill Parry.

1. Apologies.
Max Bacon, Julie Jones, Jim Burrows, Roger Harnor, Jane Thickett, Paul Shackleton.
and Barbara Whitford..
2. Approval and signing of minutes from 6th August 2012.
3. Treasurers report
PS reported he had no data for the last 2 months owing to Barbara's accident.
4. Booking Secretary.
RG on BW behalf that all was going well. Mrs Bonham's lack of payment for 2
months was being investigated.
5. Correspondence
N/A
6. REPAIRS AND MAINTENANCE.
A. The Hall.
MK is awaiting estimate for two speakers. The lapel mic is now housed in a rigid
carrying box. MK requested a bottle/ can opener be plumbed into the kitchen
wall. RG to approach Peter Whitford . PAT testing to be carried out, the lapel mic

already done. Paul had very kindly painted the stage surface.

An exterior shed to be erected for outside storage. Planning permission is required, numerous bodies to be approached for financial help. CS suggested a covered structure be included. Allocation of space is to be decided later.

It was unanimously decided that the W.I. cupboard be modified in order to provide more space in the rear room. The cupboard will be halved with a new door erected on the RHS shelving. The remaining half will be dismantled. The Village Hall will meet all costs incurred.

Roger Harnor is investigating the cleaning or resurfacing of the hall floor.

CS is dealing with Knight and Warner the hall heating system agents who have gone into liquidation. Two valves are outstanding, but the last bill of £1146.00 has not been paid . RG to investigate a new maintenance firm.

Roger Harnor is investigating the hall lighting system to provide dimmer switches.

RG to have a lock fitted to one kitchen cupboard for storage of VH property.

DL and Dorothy stated that the group had not been responsible for the untidy shed.

B. THE PLAY AREA.

CD reported that the pirate ship and some other equipment needed cosmetic attention.

7. Gill Parry joined the meeting with an update on the Pakenham Fruit and Veg Show. She had produced flyers to be circulated asap, RG to print and organise delivery. The show will take place on August 3rd 2013 in the village hall. The entire committee agreed to contribute to the organising and staging. It was unanimously agreed Gill be co-opted onto the committee

CD reported that the Toddlers Group had been quiet since the summer holidays.

Diane and Dorothy reported that The Pakenham Players continued to thrive and looked forward to their 2013 production.

8. Alcohol License.

Roger Harnor has started the application process.

- 9 Fundraising.

Flicks in the Sticks is on December 1st2012.

The Village Quiz on October 13th 2012.

The Wine Tasting Evening is November 10th 2012.

10. A.O.B.

The Police Elections take place in the hall on the 15th November 2012.

MK to send a sympathy card to Pam Hunt on behalf of the committee, on the death of her partner Derek.

The next meeting will be held in Pakenham Village Hall on November 26th at 7.45pm.