

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No: 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury and Suffolk Councils

MINUTES OF MEETING HELD ON 14th January 2014 IN PAKENHAM PAVILION

1. Members in Attendance:

Roger Harnor	Chairman
Richard Gay	Vice Chairman
Barbara Whitford	Treasurer & Booking Secretary
Richard Mayhew	Trustee
Paul Shackleton	Co-opted
Jim Burrows	Trustee
Caroline Dawkins	Trustee (Toddlers Rep)
Diane Lloyd	Co-opted (Players Rep)
Chris Burn Murdoch	Trustee (Church Rep)
Helen Cain	Open Gardens

4 members of the public in attendance.

Non Attendance:

Phil Smith	Trustee
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2. Apologies:

Gill Parry
Ruth French

3. Matters arising and approval of previous minutes (11th November 2013)

Welcome to Richard Mayhew as Trustee representing Pakenham Social Club,
Still looking for some Trustees

Thanks given to Pakenham Charities for donation of £600.00

Cherie Bonham has paid up in full outstanding monies for 2013.

Flower and Produce Show has been booked under the "WI". Concerns were voiced regarding where funds raised for the event would go.. 23rd August 2014 date clarification is to be sort from Gill and Mary regarding who are running.

4. Public written questions for discussion

None received

5. Chairman's report:

- 1/ Age UK had their meeting and have booked sessions for Senior Citizens exercise sessions on Wednesday mornings - 8 in total.
- 2/ Christmas lunch great success, thanks to organisers have been sent.
- 3/ Pavilion social club going well, Licence queries to be clarified by RH to make sure the Alcohol Licence covers both venues.
- 4/Chairs RH is looking into new chairs, RH has asked committee to keep eyes open.
- 5/ Only enough income is coming in to cover running costs, it has been noted that if things continue as they are the Village Hall will run out of money within 5 years! With several maintenance issues arising in 2014, we need to look at ways of raising revenue.

Helen suggested looking into an Oil syndicate and is sending Roger details.

6. Treasurer's report:

Bank Accounts as today
BW reports £5135.35 current account
100 club £3705.00
£65 worth of cheques that have been drawn and not presented yet
£97.90 petty cash
£13670.77 in the Coif account
BW handed out detailed spread sheet (Income/Expenditure)

End of 2013 Bank Accounts stood at

£5076.36 current account
100 club £2805.00
£10 worth of cheques that have been drawn and not presented yet
£74.60 petty cash
£13670.77 in the Coif account
A spend of Circa £4000.00 was reported however there were 2 large maintenance projects (Shed and Floor).

CBM suggested setting up another account for unexpected maintenance; committee members suggested using 100 Club profits as a starter.

7. Booking secretary report:

All Going ok, Hires are paying when booked no outstanding monies owed. BW has already received some February bookings/invoices
The Norton Dog have played 2 football games and the organiser of this may be looking to set up a Pakenham Football Team. RH to keep all informed.

8. Correspondence

Cherie Bonham has responded to RH with several emails.
Concerns have been raised regarding gates having been installed giving access to the Playing Fields from The Street and Greenwoods.

9. Pakenham Open Gardens update.

15 gardens signed up with 10/15 more targeted to sign up, main sponsor is Sheridans, as the months go on the Open Gardens Committee will be looking for input. Macmillan are the chosen charity. 50/50 split of profits to them and the Village Hall.

10. Repairs and maintenance

- a) **Hall** Painting party to be organised after panto! RG to organise
- b) **Pavilion** Catch 22 have offered to paint outside RH to organise in the spring
- c) **Play Area** A working party is needed to clean the equipment RG to organise

11. Fundraising

Flick's in the sticks CBM/CD looking to resurrect survey in village news and reply box to be placed in PO to generate interest again. CBM is also placing add in village news
Quiz night 22nd March (BW to confirm)
Wine Tasting RH to organise another evening in the near future

12. Village Organisation Reports

Toddlers thriving
No other reports received

13. AOB

Non slip surface needed between sheds. Protection needed to prevent falling between shed and Air Con Unit.

Date & Time of Next Meeting: Monday 3rd March 7.30pm Pavilion .AGM 29th April 7.30 in Village Hall BW.

Thanks to all for their time and Richard for the minutes.