

***PAKENHAM VILLAGE HALL  
AND PLAYING FIELD ASSOCIATION.***

Registered Charity No. 1081815

Supported by the Community Fund ; Countryside Agency ; Help the Aged ;  
St Edmundsbury and Suffolk Councils.

Chair: Roger Harnor

Secretary: Caroline Dawkins

I hereby give notice of the next meeting, to be held in Pakenham Sports Pavilion on Monday 2<sup>nd</sup> February 2015, commencing at 7.30pm.

1. Members present.
2. Apologies for absence.
3. Matters arising and approval of previous minutes from 9<sup>th</sup> December 2014.
4. Public written questions for committee discussion.
5. Chairman's Report - RH – defibrillator, Pavilion Licence
6. Treasurer's Report BW
7. Booking Secretary's Report including lettings revision. BW
8. Correspondence. RH
9. Flower and Produce Show- update. GP
10. Repairs and Maintenance All Members.
  - a) Hall. decorating. Electrical/lights
  - b) Pavilion including, management of playing field margins.
  - c) Play area.
11. Fund Raising. Firework/bonfire night, wine evening, Quiz and Comedy Night, etc. All members.
12. Village Organisation Reports.
13. A.O.B. including public forum (if there is time).

The date and venue of the next meeting.

Members of the public are welcome to send in written questions to be added to the agenda for discussion by the committee.

Public comments should only be addressed to the chair.