

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

-Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils –

**Minutes of the meeting held on 24th September 2008
7.30 pm at Little Park, Pakenham**

Present – Jim Burrows, Elspeth Dennis Jones, Tony Jacobi, Lynne Jacobi,
Rip Kirby, Joan Mangnall, Pat Simpson, Paul Shackleton,
Christopher Spicer (chair), Diane Lloyd (for part of meeting)

1. **Apologies** – Max Bacon, Frances Brown, Paul Harris, Karl Scott, Phil Smith
2. **Minutes of the meeting held on 4th June 2008** –
The Minutes were approved as a correct record of the meeting and signed by the chair.
3. **Matters Arising** -
Future of Post Office -
CS and MB had a meeting with Mrs Allen of Humberstones, Agents for the reletting of the Post Office. It is hoped to find a local person to take over the Post Office on a five-year lease. This Tenant would be required to hold the key for the village hall. Parish Council will continue to provide subsidy of £1500. CS to write to obtain grants of £1,000 and to Pakenham Charities. Proposed rent £220 including existing fixtures and fittings.
CS obtaining estimate for the moving of the extractor fan from existing wall position to the ceiling. **CS**

War Memorial -
Nothing to Report
4. **Finance Report**
RP circulated details of income and expenditure for year ending July 2008. Financial situation satisfactory at present but further power bills are yet to be received. Chairman conveyed thanks for this Report. **RP**
5. **Booking Secretary's Report**
Bookings for the Village Hall are satisfactory. JM will be writing to Pilates organizer with the September account confirming increase to £20 as from 1st January 2009. Also to Thurston College with increased charges.
JAM will inform Sunday bookings of need to switch heating on/off as Required. **JM**

6. **Fundraising Reports**

a. Open Gardens 6 July – update

Letter of thanks had been received from St Nicholas Hospice for the £531.29 donation from the Open Gardens.

Total sum raised £1170.58. of which part was donated to the Hospice

In recognition of wonderful support given to Tony Cox.

TJ has rendered his letter of resignation from the Committee as from the next AGM. TJ/LJ will approach possible successor to arrange Open Gardens.

TJ/LJ offered their support to the successor

CS/TJ/LJ

Letters of thanks have been sent by TJ to everyone who assisted with This event.

b. Quiz Night 18 October - update

The date of next quiz has been changed from 11th to 18th October.

CS unable to attend. **RK** agreed to organize the Quiz.

Pam Hunt will run the raffle.

JM/EDJ and **M Tipple** to assist with arrangements.

JM/EDJ/RP

Flyers were handed out for circulation.

c. 100 Club

75 members at present. **RP** will prepare letters prior to next meeting for distribution by the committee.

RP

7. **Play Area - update**

£34,500 has been received from BIFFA.

Suffolk Acre (Rule Action East £3,074

A balance sheet of funding for this project was distributed by **JM**

JM meeting with Ben Wincott on Saturday 27 Sept to discuss

Possible changes in view of lower than expected grants.

CS expressed thanks of the committee to **JM** for her continued hard work on this project.

JM

8. **Correspondence**

a. Camping and Caravan Club have been quoted £5 per night per van for proposed rally on the Playing Field in 2010.

b. A National Survey has been received and will be completed by **CS**.

CS

9. **Repairs and Maintenance**

a. Hall

Engineers will be carrying out work on Thursday to install an

On/off switch for air conditioning, new winter/summer switch, up/down control for heating (to be installed in control box by main door).

CS will print instructions and erect on the wall.

Cost of above work £1,250 inc VAT.. **CS**
Boiler Servicing to take place in October (not included in above cost).
Mr Edgar to be awarded contract to carry out statutory 5 yr testing of all
circuits, alarms, emergency lights, appliances and renewal of overhead tubes
(trading as St Edmunds electrical Services Ltd). CS to arrange.
Peter King were not successful. **CS**

b. ***Pavilion***

- a. Mole abatement action in hand.
- b. Football Club are using the Pavilion at various times without booking
with booking secretary.
CS will write and ask them to inform JM of any dates they wish
to book the Pavilion. **CS**

10. **Village Reports**

Monday Club - Club running smoothly – have one new member.

WI holding a Coffee Morning on October 4th at the Village Hall.

11. **Public Questions** – none

12. **Any Other Business** –

- a. Village Hall will soon require painting and decorating.
This will be discussed at next meeting. **LJ**

Date and Time of Next Meeting

Monday 24th November at 7.30 pm in the Village Hall.

**Thanks to Mr and Mrs Dennis Jones for the kind use of their home as venue
for this meeting.**