

# ***PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION***

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;  
St Edmundsbury & Suffolk Councils

Chairman	Treasurer	Secretary
C Spicer	R Kirby	Mrs J Wilson

## **Minutes of the MEETING for 2009 held on 24<sup>th</sup> September 2009 7pm in Pakenham Village Hall**

### Members Present

Christopher Spicer	CS	Chairman
Rip Kirby	RK	Treasurer
Richard Gay	RG	Trustee
Jim Burrows	JB	Bowls and Trustee
Joan Mangnall	JM	WI
Karl Scott	KS	Trustee
Julie Wilson	JW	Minute Secretary
Elsbeth Dennis Jones	EDJ	Co-opted
Paul Shackleton	PSH	Trustee
Frances Brown	FB	Playgroup

### 1. Apologies

Phil Smith	PS	Trustee
Paul Harris	PH	Co-opted
Diane Lloyd	DL	Players
Pat Simpson	PSi	Monday Club
Max Bacon	MB	Church

### 2. Approval of the previous minutes: 3<sup>rd</sup> June

Minutes updated-	Elsbeth Dennis Jones	Co-opted
	Max Bacon	Church Rep

Flower Festival was run by Pakenham Church not Norton School

### 3. Matters arising from the Minutes:

#### Pakenham Fox Football Club

Football pitch to be shared between Pakenham Fox Football Club & Mr Mitson of Community Football Club of Bury

Fox to use the pitch Saturdays only

Mr Mitson wishes to use the pitch Sundays only

Committee approved 2 clubs sharing facilities. CS awaits response from Mr Mitson.

Prices to be reviewed annually.

NOTE : CFC Bury have now withdrawn

#### Playing Field Gate

Installed with padlock paid £300

#### Hall & pavilion PAT testing

Tony Edgar to be contacted **CS**

Hall Boiler Service/Heater Repair

Boiler Service & Heater Repair to be booked for November with Knights Warner **CS**

Organ

To be disposed of. **CS**

4 Treasurer's Report

Original estimate was £1800 surplus. Spent £600 over budget on maintenance which included air conditioning.

Surplus now estimated at £ 1200

Accounts: £16300 : £13200 on deposit, rest in current accounts

Treasurer still awaiting payment for 2 separate hirings of the village hall.

Total of 4 people unpaid £140 over 2 years

The people owing payment from this year are to be approached and asked to pay for their use of the hall. **CS**

Treasurer proposed hall hire paid before use, when booked for individual use. If hall booked but then cancelled, some payment to be refunded.

Proposal accepted.

Monday Club- bill not paid since March.

Pat Simpson to be contacted. **CS**

5 Booking Secretary's Report

Bookings going well.

Mother Toddler group informally booked during the summer.

Need to keep the hall tidy. Discussed Mother Toddler Group & all the equipment. Once organ has been removed, some items to be moved out of the cupboard into the hall. Spare mats to be put under stage.

6 Fundraising Reports:

Quiz Night: 17<sup>th</sup> October

Quiz Masters confirmed

Tickets- Roger Mangnall

Posters & flyers- Roger Mangnall

Food- Karl & Sue Scott & Richard & Jayne Gay

Flyers to be distributed

Village Fete will take place on Sat.26<sup>th</sup> June; it is hoped that we play an increased role

Open Gardens

Jayne Gay to organise Open Gardens 2010. Monies raised to be split between Village Hall & allotments.

Presentation to be made next meeting.

Possibility of Church being involved in 2011. Profit would be split between Church & Village Hall

7 Correspondence

None

8 Repairs and Maintenance:

Village Hall- Interior Redecorating w/e 26/27<sup>th</sup> September

All organised- hall to be opened at 8.30am (PSh)

The Pavilion- Car Park Update & Railing Repair

Railing repair estimate: £12 with untreated timber. Repair to be made **JB**

Car Park quotes: £4380 & VAT= £5000

£4300

Agreed to discuss repair with Parish Council re splitting the cost. **KS**

The Play Area- Maintenance Report

£120 spent on ball hoop of basketball due to vandalism. M & TJ's carried out repair.

Taps in the ladies toilets do not work properly. JB checked. KS to repair.

9 Village Reports

None

10 Public Questions

Request for WI to be allocated adequate storage space. It was agreed that we share with the WI the cost of building a cupboard for them in the Store Room".

**RK**

11 Any Other Business

Thanks were given to Marion Sergent who maintained garden outside Village Hall. To be discussed at next meeting.

12 Date & time of next meeting

Thursday 19<sup>th</sup> November 2009 7pm **The Pavilion**