

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

-Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils –

**Minutes of the meeting held on 24th November 2008
7.30 pm at Pakenham Village Hall**

Present – Frances Brown, Elspeth Dennis Jones, Tony Jacobi,
Lynne Jacobi, Rip Kirby, Joan Mangnall, Paul Shackleton,
Karl Scott, Christopher Spicer (Chairman)

1. **Apologies** – Max Bacon, Jim Burrows, Paul Harris, Diane Lloyd, Phil Smith
2. **Minutes of the meeting held on 24th September 2008** –
The Minutes were approved as a correct record of the meeting and signed by the chair.
3. **Matters Arising** -
Future of Post Office -
Humberstones (agents) are seeking new tenant. Three people have expressed interest. Sale of alcohol prior to 7pm has been approved if requested. If new tenant is not agreed prior to end of January further discussions will be held with MB.

J M to confirm invoice has been sent to Parish Council for £750. **JM**
4. **Finance Report**
RP circulated Income and expenditure Account for year ended 31 July with his forecast to the End of Year account. Surplus at end of year approximately £700. The high cost of electricity, heating and amendments to the air conditioning system are responsible for high outgoings this year. **RP**
Copies of statement available from LJ.
5. **Booking Secretary's Report**
Bookings are satisfactory. J M will ensure Sunday bookings are aware of the new boost system for the heating. **JM**
No cancellation penalty is made and it was agreed this policy would continue.

No objection has been received to the increase to £20 from 1.1.09 of the Commercial bookings.
Chair thanked J M and Roger Mangnall for the efficient way they undertake this role.

6. **Fundraising Reports**
- a. Open Gardens*
 TJ has spoken with J Dawkin regarding undertaking organizing this event in 2009 and is awaiting his reply.
 KS will also discuss this matter with the Allotment Group. **KS**
 TJ and LJ will prepare suggested check list to assist whoever undertakes this role in the future and will circulate this prior to next meeting. **TJ/LJ**
- b. Quiz Night*
 21 or 28 March 2009 were identified as the possible next Quiz Night.
 £5 future ticket price was agreed. CS to confirm next date with Steve. **CS**
- c. 100 Club*
 More members are needed. The committee was asked to distribute details to possible new members. **RP**
7. **Play Area - update**
 Present area is attractive and Havebury has inspected. J M is continuing to claim grants.
 Borough Council has carried out inspection of teenage area – a few minor queries are being rectified. **JM**
 RK will contact Insurers to discuss full personal cover for anyone using the play area in addition to insurance of equipment. **RP**
 CS will contact T & M Jackson and ask them to undertake future Repairs and to quote for grass cutting and maintenance. **CS**
 Official opening will be held on Saturday 21 February at 2.30.
 CS to ask the Major to officially open Play Area. **CS**
8. **Correspondence**
 None received.
9. **Repairs and Maintenance**
- a. Hall*
 Thank you to PSh for painting stage area. **PSh**
 Air conditioning improvements and on/off switch have been Installed.
 Internal walls to be painted in March 2009. LJ to add this as a separate item on next Agenda. **LJ**
 CS to arrange for loan of Scaffold. **CS**
- b. Pavilion.*
 Nothing to report.
10. **Village Reports**
Monday Club - Club running smoothly with 20 members.

WI – Very successful with over 50 members.

Mother & Toddlers – Sale of toys will be held in January. Membership Numbers increasing. Children’s party (for up to 3 years of age) to be held on 19 December. Starting date, possibly 16 January, to be confirmed. **FB**

Carpet Bowls – running successfully.

Pakenham Players Pantomime preparations are going ahead. Ticket Availability to be advised at next meeting. **CS**

Church Bazaar being held on 29 November.

11 **Public Questions** – none

12 **Any Other Business** –

- a. Meeting agreed Minutes of this and future meetings would be forwarded to Paul Harris for inclusion on Pakenham Webpage.

LJ/PH

Date and Time of Next Meeting

**Next meeting to be held Monday 26th January 2009 at the Pavilion,
Commencing 7.30 p.m.**

(football club to be informed not to use Pavilion on this date)

CS

AGM to be held on 9th March 2009 in the Village Hall.

