

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils

Chairman
R Gay

Secretary
J Wilson

Minutes of the meeting held in **Pakenham Village Hall** on Monday 26th September 2011 commencing at 7.30pm.

1. Members Present

Richard Gay	RG	Chairman
Christopher Spicer	CS	Vice Chairman
Phil Smith	PS	Committee Member
Julie Wilson	JW	Minute Secretary
Paul Shackleton	PSh	Co-opted
Roger Harnor	RH	Committee Member
Mary Kirby	MK	Committee Member
Caroline Dawkings	CB	Toddlers
Jim Burrows	JB	Bowls
Joan Mangnall	JM	Booking Secretary

Apologies

Carol Cordell	CC	Co-opted
Jane Thickett	JT	Committee Member
Pat Simpson	PSi	Monday Club
Diane Lloyd	DL	Players
Max Bacon	MB	Church Rep
John Culley	JC	Carpet Bowls

Absent

Karl Scott	KS	Committee Member
Lesley-Anne Ford	LF	WI

2. Approval of the previous Meeting: 28th July 2011
Minutes were amended approved

3. Matters arising from the last meeting:
Keyboard donated- no cost
Microphone- 1 purchased
Locksmith made adjustments to fire exit door

Health & Safety Testing

Meeting held between CS & RG. RG will report to committee via e-mail. Testing all up to date.

4. Treasurer's Report:

Total Income:	£2922.64
Total Expenditure:	£1367.27
Profit:	£1553.37
Current Account:	£4263.33
COIFF:	£17 384.11
100 club:	£1310

5. Booking Secretary's Report
All well. Barbara to work with JM regarding the possibility to taking over the role of Booking Secretary from 1st January 2012. Bookings will only be made through the Post Office. Regular hirers will be notified of the change.
6. Fundraising Reports:
Quiz Night- 8th October
Wine Tasting Evening- 22nd October
MK & CD reported on Flicks in the Sticks. MK & CD reported on costs & possibility of setting up something similar in Pakenham. MK to continue researching costs needed to run a test film.

Raffle:
JC researched possibility of raffle. MK briefed committee on plans for June 3rd. Proposed raffle drawn on 3rd June.

Pakenham Open Gardens: RG requested someone to organise Open Gardens for 2012. CD offered to be involved but with additional help. RG to speak to some others re working with CD to organise event.

Horse Racing Night- Early 2012
7. Correspondence
CS: Suffolk Info Link- Handed to RG to update the information.
8. Repairs and Maintenance:
 - a The Village Hall
Air conditioning improvement: 2 quotes: to repair & to make easily accessible. Committee agreed to accept cheaper quote.
 - b The Pavilion
JB organised painting of pavilion
 - c Play Area
All well. Tree to be planted. Thanks to CD for organising.
9. Village Reports:
Bowls Club- good season
Toddlers- all good. Sessions well attended
WI- All well
10. Public Questions
None
11. Any other Business
CD: Toddlers have new chairs. CD requested financial contribution to new tables. CD to submit request of amount after the toddler group's fund raising in November.
12. Date and time of next meeting
Monday 21st November 7.30pm Pavilion