

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils

Chairman	Secretary
R Gay	J Wilson

I hereby give notice of the above organisation to be held in **Pakenham Village Hall** on Wednesday 25th May 2011 commencing at 7.pm.

1. Members Present

Richard Gay	RG	Chairman
Christopher Spicer	CS	Vice Chairman
Phil Smith	PS	Committee Member
Julie Wilson	JW	Minute Secretary
Paul Shackleton	PSH	Trustee
Roger Harnor	RH	Committee Member
Joan Mangnall	JM	Booking Secretary
Mary Kirby	MK	Committee Member
Carol Cordell	CC	Co-opted
Jane Thickett	JT	Committee Member
Caroline Beasley	CB	Toddlers

Apologies

Karl Scott	KS	Committee Member
Max Bacon	MB	Church Rep
Lesley-Anne Ford	LF	WI
Pat Simpson	PSi	Monday Club
John Culley	JC	Carpet Bowls
Diane Lloyd	DL	Players
Jim Burrows	JB	Bowls

2. Approval of the previous Meeting: 30th March 2011

Signed & approved

RG proposed minutes to be published in Post Office & on websites

3. Matters arising from the last meeting:

Keyboard

Second hand ones £150-£200

RG suggested a maximum limit of £200 should be split equally between WI and the Village Hall.

Microphone

Village Hall to pay for microphone. Price £140

Hearing Loop

Need a hearing loop but it has disappeared. PS proposed purchase 2 more microphones for the loop. 1 to be stored in kitchen drawer, other in WI cupboard.

Screen

WI already purchased screen. WI happy to pay for in full but is happy for other organisations to use.

4. Treasurer's Report:

CCLA	£17301
100 club	£1565
Current	£2501.90

Profit/Loss	Current: (-£770)
	Mar-Apr (-£805.95)

Bill received from M Sargent. She has proposed that she works with Phil to re-word the 100 club rules.

Website name: Pakenham Village Hall has been renewed.
Received £200 for use of the hall for the election.

Bank Account

Richard Gay, Phil Smith, Max Bacon, Jim Burrows are new signatories.
When the cheque book holder goes away he is to notify RG and cheque book handed over.

5. Booking Secretary's Report

Bookings going well. Over summer months bookings decreasing as usual.
Request for Village Hall to be booked for the Bank Holiday weekend as the floor needs to be renewed in the post office. No charge to be made.
Village Hall Fund to pay for the shelving.

6. Fundraising Reports: - ideas for fund raising

26th June: National Open Gardens- Fen House, Squires Gate & Pelambech will be participating. Squires Gate will be providing teas on the day. Mary Kirby requested use of the Village Hall if wet weather but not to be charged if it is not needed. RG agreed.

No Pakenham Open Gardens this year. The hope is that it will be organised next year.

Richard would like to see a cricket club formed for next year.

Quiz night will be held in October. RG to confirm date

Richard proposed: a horse racing night in November Pub landlady keen to be involved in events.

Men only poker evening.
Car Treasure Hunt
Pampered Chef Evening – Jane to investigate
Female pamper evening
Car Boot- to be revisited

7. Correspondence

e-mail from Caroline –damage to ship reported. Trees requested for shade:
Richard proposed purchase of some trees. Caroline to contact Derek Dorling.
M & TGs to repair boat.

22nd May- RG read letter from RK regarding records not being updated and his response. RG to meet with RK to discuss & will ensure that his name removed from lists.

A letter was read from Key Stage Arts Company who will be at the Village Fete displaying their planned involvement for the celebration of the Diamond Jubilee. Funding from Heritage Lottery.

8. Repairs and Maintenance:

- a The Village Hall
Recent repairs have been carried out re electrical & plumbing
PS replaced CD player

- b The Pavilion & Caravan Rally
JB needs volunteers to paint the outside of the pavilion- JT to organise
Caravan rally was a success. Will be returning.
RG thanked Lesley for weeding the car park
CS & PSch will be spraying weed killer too.

- c Play Area
Repairs reported above

9. Village Reports:

Toddlers
Going well

WI
WI questioned scenery- timber to be placed allowing screen to be hung.

10. Public Questions

- none

11. Any other Business: Queen's Jubilee- discussed above

Signing out book: In Post Office ready for use.

Key holders discussed. RG asked if a list of committee members could be made available and a list published at the Post Office. RG suggested that deposit paid when a key is collected.

12. Date and time of next meeting

Thursday 28th July Village Hall 7.30pm